

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY MINUTES

January 5, 2012

A meeting of the Kentucky Board of Licensure for Occupational Therapy was held at the Division of Occupations and Professions, Frankfort, KY on January 5, 2012.

MEMBERS PRESENT

Rhonda Edwards, Chair
Laura Strickland, Vice Chair
Camille Skubik-Peplaski
Paul Wingate
Kevin Priddy
Scott DeBurger

OCCUPATIONS AND PROFESSIONS STAFF

Julie Jackson, Board Administrator
Jeremy Horton, Deputy Executive Director

OTHERS

Jim Grawe, Office of the Attorney General
Susan Haynes

MEMBERS ABSENT

Creasa Reed

Rhonda Edwards, Chair, called the meeting to order 9:10 A.M.

Approval of Minutes

Minutes of the December 2011 meeting were presented for the Board's review. Laura Strickland made a motion to approve the minutes as amended. The motion, seconded by, Camille Skubik-Peplaski, carried.

Financial Statements & Legal Fees

The Board reviewed the financial statement for the month ending December, 2011. Laura Strickland made a motion to approve the financial statement. The motion, seconded by Kevin Priddy, carried.

A motion was made by Laura Strickland to approve the legal fees for the month of November, 2011. The motion, seconded by Scott DeBurger, carried.

O&P Report

Mr. Horton advised the Board that Courtney Bourne has been appointed as the new Executive Director of the Office of Occupations and Professions. She was unable to attend today's meeting due to a prior appointment.

Mr. Horton also advised that the solicitation for a Board investigator is in process.

Board Attorney's Report

None

Old Business

Q&A – Mr. Grawe will review the ethics document drafted by Camille Skubik-Peplaski. Upon approval, Rhonda Edwards will type a final word document.

Regulation review – A discussion was held and each board member selected regulations to review for any needed changes. Discussion will continue at the next meeting.

Supervision audit – A motion was made by Kevin Priddy to accept the revised audit checklist form. The motion, seconded by Camille Skubik-Peplaski, carried. The form will be posted on the website. Mr. Grawe will draft a cover letter to be sent to licensees with the form. Audit notices will be mailed by February 1, 2012. The Board will consider including supervising OT's in the audit next year.

New Business

AOTA conference – A motion was made by Camille Skubik-Peplaski for Laura Strickland, Camille Skubik-Peplaski, Rhonda Edwards, Scott DeBurger and Kevin Priddy to attend the conference in Indianapolis, IN April 26 – 29, 2012. The motion seconded by Paul Wingate, carried.

A motion was made by Camille Skubik-Peplaski to go into closed session. The motion, seconded by Paul Wingate, carried.

Email from Christine Myers regarding presentation at the KOTA Student Conference – A discussion was held. A motion was made by Laura Strickland for two Board members to present at the conference on March 24, 2012 as requested. The motion, seconded by Camille Skubik-Peplaski, carried.

Assignments were made as follows to contact schools regarding presentations for 2012. Camille Skubik-Peplaski will contact ECU and Brown Mackie Northern. Laura Strickland will contact Spalding University, JCTCS, and Brown Mackie Louisville. Rhonda Edwards will contact Madisonville and Brown Mackie Hopkinsville.

Temporary permits – An issue regarding temporary permits was discussed. No action taken.

Voluntary services and reinstatement – An issue regarding these services and reinstatement was discussed. No action taken.

Board forms – A discussion was held regarding forms used by the Board. The full Board was asked to review the forms for any needed changes.

April Board Meeting – Ms. Edwards advised she will be unable to attend the April Board meeting.

A motion was made by Camille Skubik-Peplaski to go into closed session. The motion, seconded by Paul Wingate, carried.

A motion was made by Camille Skubik-Peplaski to return to open session. The motion, seconded by Paul Wingate, carried.

Pending Complaints –

2011-06 – An agreed order has been sent by Mr. Grawe. Awaiting return of signed order.

New Complaints – None.

A motion was made by Laura Strickland to send a letter to the supervisor of Lauren Wilson regarding issues of supervision. The motion, seconded by Paul Wingate, carried.

Electronic Application Approval

A motion was made by Laura Strickland to approve the applications. The motion, seconded by Scott DeBurger, carried.

Application Approval

A motion was made by Camille Skubik-Peplaski to approve the applications as presented at today's meeting. The motion, seconded by Paul Wingate, carried.

OT/L: Aneth Tellez, Chelsey Tyree, Julie Kniptash, Whitney Barr

OT/L from another state: Jennifer Gendeman, Connie Haggerty, Michelle Sheperd, Shawna Robinson, Jessica Chamblee

OTA: Christina Ford, Samantha Breedlove, Keith Morton

OTA from another state:

Reinstatements:

Temporary Permits: Emilie McGee, Haley Fields, Amy Ellis, Robert Roney, Steven Scheller

DPAM Application Approval

A motion was made by Camille Skubik-Peplaski to approve the applications as presented. The motion, seconded by Kevin Priddy, carried.

DPAM Specialty Certification:**DPAM Supervisors:****Continuing Education Approval**

A motion was made by Laura Strickland to approve the applications as presented. The motion, seconded by Scott DeBurger, carried.

Electronically Approved Courses:

Biopsychosocial Considerations in the Management of "Difficult Patients"

Appeals Management: Roadmap to Favorable Decisions

ADR Success: Reduce your Error Rate

Documentation for Effective Patient Care Consulting, Medical Review & Risk Management – Advanced

Documentation for Effective Patient Care Consulting, Medical Review & Risk Management

Managing Difficult Shoulders II

Approval of Travel and Per Diem

A motion was made by Paul Wingate to approve travel and per-diem for today's meeting. The motion, seconded by Kevin Priddy, carried.

Adjournment

With all business completed, a motion was made by Paul Wingate to adjourn at 12:10 p.m. The motion, seconded by Camille Skubik-Peplaski, carried.

The next meeting of the Kentucky Board of Licensure for Occupational Therapy is scheduled to be held at 9:00 a.m. February 2, 2012 at the Office of Occupations and Professions, Frankfort, KY.

Approved by the Board

Board Chair, Rhonda Edwards